

Action Plan						Connections
Action Code	ACTION	What role will the service play?	Description (Target, Outcome, Critical Success Factors and Environmental Impacts)	Due Date	Lead Officer	If the action impacts on another service in terms of support/input, please specify below:
Corporate Priority: People						
Strapline: Fair and accessible services for those that use them and opportunities for everyone to contribute						
Deliver strong and relevant services						
13- CRP01	Strengthen the Council's anti-fraud arrangements and monitor the performance of the Shared Internal Audit Service (SIAS).	Enabler Partner	<p>Target: Ensure that Shared Internal Audit Service responsibilities are well defined and that strong anti-fraud measures are in place within the Council.</p> <p>Outcome: Greater resilience, optimised use of resources, Shared service well embedded & savings delivered.</p> <p>Critical Success Factors: Support from other services and other authorities.</p> <p>Environmental Impacts: Greater opportunity for electronic working.</p>	31 December 2013	Manager of Corporate Risk	None
13- CRP02	Ensure that appropriate governance and insurance arrangements are considered in all new Shared Services and other partnership opportunities.	Enabler Partner	<p>Target: Due consideration is given to governance arrangements in compilation of any business cases. Ensure that insurance and indemnities have been considered and that cover has been appropriately structured.</p> <p>Outcome: Greater resilience and optimised use of resources.</p> <p>Critical Success Factors: Support from affected services and agreement between participating Authorities and all insurers.</p> <p>Environmental Impacts: Possibility of reduced carbon footprint and greater opportunity for electronic working with introduction of shared services.</p>	31 March 2014	Manager of Corporate Risk	None
13- CRP03	Fundamental review of Procurement Strategy that gives practical consideration to the needs of SME's.	Partner Enabler Service Provider / Commissioner / Manager	<p>Target: Up to date Procurement Strategy in place.</p> <p>Outcome: Assurance that SME's have improved access to working with the Council</p> <p>Critical Success Factors: All officers adopting best Procurement practice.</p> <p>Environmental Impacts: Greater opportunity to reduce carbon footprint and increasing adoption of Localism Act.</p>	31 March 2014	Manager of Corporate Risk/ Procurement Officer	None

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Corporate Priority: Prosperity

Strapline: Improving the economic and social opportunities available to our communities

Deliver value for money

13- CRP04	Improve the Council's health & safety and risk management arrangements in line with Lord Young's report "Common Sense, Common Safety" and Professor Lofstedt's report 'Reclaiming Health and Safety for All'.	Influencer Enabler	<p>Target: Simplify the Health & Safety Policy and Risk Assessment process,</p> <p>Outcome: More efficient and user friendly arrangements in place.</p> <p>Critical Success Factors: Support from other services.</p> <p>Environmental Impacts: Requirement to ensure that environmental criteria are included in Health & Safety Policy and risk assessment process.</p>	31 December 2013	Manager of Corporate Risk/ Risk Assurance Officer	None
13- CRP05	Prepare for anticipated changes to rules governing liability claim handling and train appropriate work colleagues.	Influencer Enabler	<p>Target: Identify new rules and train staff in Corporate Risk team and other teams on the revised arrangements. Also train staff in Corporate Risk team on claims procedures to ensure resilience.</p> <p>Outcome: Maintain existing standards, but in greatly reduced timescales.</p> <p>Critical Success Factors: Support from other services.</p> <p>Environmental Impacts: N/a</p>	31 March 2014	Manager of Corporate Risk/ Risk Assurance Officer	None
13- CRP06	Review the current arrangements for procuring goods and services and ensure an end to end solution that meets East Herts needs is in place.	Service Provider / Commissioner / Manager Enabler Influencer	<p>Target: Full use of e-tendering, All guidelines and processes updated and adopted</p> <p>Outcome: Procurement processes in place to reduce risks of challenge</p> <p>Critical Success Factors: Support from other services.</p> <p>Environmental Impacts: Greater opportunity for electronic working.</p>	31 March 2014	Manager of Corporate Risk/ Procurement Officer	None